<u>RTHK Board of Advisors</u> <u>Agenda for 1st meeting</u>

Date : 27th September, 2010 (Mon)

Time : 3:00pm

Venue : Board Room, Broadcasting House, 30 Broadcast Drive, Kowloon Tong

Agenda for the meeting

- 1) Presentation by RTHK
 - General introduction about RTHK
 - TV & Education TV (ETV) operations
- 2) RTHK Charter
 - To note the Charter
- 3) General working parameters of the Board
 - Declaration of interests
 - Key features of a Public Service Broadcaster (PSB), and roles of the Board and individual Members
 - Handling of invitations to attend media programmes and events
 - Handling of complaints addressed to the Board
 - Frequency of Board meetings
- 4) Dissemination of information to the public
 - Spokesman arrangement and responding to media enquiries
 - Annual report
 - Setting up of a webpage for the Board
- 5) Date of next meeting
- 6) AOB

Note:

- 1. To facilitate Members' familiarization of RTHK's operations, with the Chairman's consent, Members are cordially invited to join the following activities
 - (1) Tour of Broadcasting House (and TV House if time permits, otherwise to be deferred to after the 2nd Board meeting); and
 - (2) Tea reception at Studio One, Broadcasting House RTHK staff will be invited to join the reception
- 2. Subject to the discussions at the 1st meeting, the Chairman will meet the press after the tea reception.